



Republic of the Philippines
Department of Education
MIMAROPA Region
SCHOOLS DIVISION OF MARINDUQUE



Office of the Schools Division Superintendent

DIVISION MEMORANDUM

TO: Asst. Schools Division Superintendent
Chief Education Supervisor, CID
Public Schools District Supervisors
Public Elementary and Secondary School Heads
All Others Concerned

FROM: 
LYNN G. MENDOZA, EdD
OIC, Schools Division Superintendent

SUBJECT: **DISSEMINATION OF RO-MEMORANDUM-CLMD-2024-248**
RE: ALLOCATION OF CLASSROOM PER SCHOOL FOR LIBRARY FACILITY

DATE: September 18, 2024

1. With reference to attached Regional Memorandum-CLMD-2024-248 dated September 16, 2024, titled "Allocation of Classroom Per School for Library Facility", the Schools Division Office, thru the Curriculum Implementation Division-Learning Resource Management Section, directs all schools to adhere to the provision of the said memorandum.
2. It is advised that those schools with existing library should maintain and ensure its compliance to DO No. 56 s. 2011 as well as its continuous utilization. However, schools without available classrooms, any of the following may be temporarily applied in order to provide students with opportunity to access reading materials even with temporary library setup.
 - a. Mobile Library: Create a mobile library where books are arranged in rolling carts or boxes. This makes it easy to move from one classroom to another, allowing more students to have access to books.

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- b. Open Space or Courtyard Library: If the school has open space, benches and bookshelves can be placed under a roof or tent to create an outdoor reading area.
 - c. Community Involvement: Seek the help of parents, the local government, or community organizations to donate or build a temporary library structure.
 - d. Rotating Book System: Implement a system where books rotate between classrooms on a set schedule. For example, each section shares different books every week, allowing more students to read.
 - e. Digital Library: Schools with available gadgets such as computer sets, laptops, and tablets may also be set up as digital library. If there is access to internet, E-books can be downloaded, or online resources can be used so students can access reading materials.
3. All schools are also advised to continuously borrow books at any nearest Library Hub for continuous implementation of Love the Library Hub Project of the Schools Division.
 4. Curriculum Implementation Division Personnel are tasks to monitor schools' adherence to the provisions indicated in this memorandum.
 5. For immediate dissemination and strict compliance.

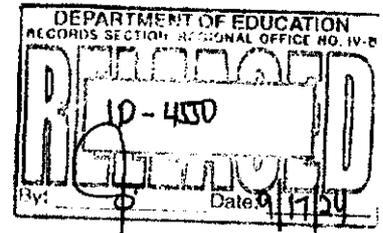
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Republic of the Philippines
Department of Education
MIMAROPA REGION



Office of the Regional Director

MEMORANDUM

CLMD-2024- 248

TO : ASSISTANT REGIONAL DIRECTOR
SCHOOLS DIVISION SUPERINTENDENTS
CHIEF EDUCATION SUPERVISORS, CLMD AND CID
ALL OTHERS CONCERNED

FROM : 
NICOLAS T. CAPULONG, PhD, CESO III
Director IV
Regional Director 

SUBJECT : ALLOCATION OF CLASSROOM PER SCHOOL FOR
LIBRARY FACILITY

DATE : September 16, 2024

Aligned with the United Nations Sustainable Development Goals (UN-SDG) for quality education, the Department of Education issued an Unnumbered Memorandum dated August 30, 2024 directing all Regional Directors, Schools Division Superintendents, and School Heads to ensure that each school allocates at least one classroom for library use. Schools can achieve this by converting an existing excess classroom or by designating a new classroom in the case of new construction projects.

Additionally, to meet the school library standards outlined in DepEd Order No. 56, s. 2011, schools must provide library spaces with seating capacity of at least 10% of the student population.

The Division Learning Resource Management Section, through the Division Librarian, shall monitor school's compliance to this directive.

For additional assistance or inquiries, contact the Regional Office-Learning Resource Management Section (RO-LRMS) via email at lrms.mimaroparegion@deped.gov.ph.

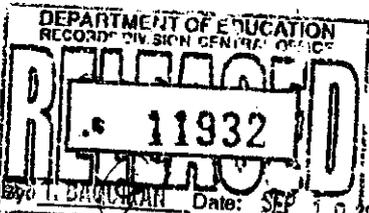
For compliance.

CLMD-LRMS/MMM-DS



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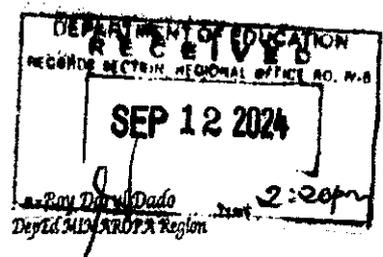
Republic of the Philippines

Department of Education

OFFICE OF THE UNDERSECRETARY FOR SCHOOL INFRASTRUCTURE AND FACILITIES

MEMORANDUM

TO : REGIONAL DIRECTORS
SCHOOLS DIVISION SUPERINTENDENTS
REGIONAL ENGINEERS
DIVISION ENGINEERS



FROM : EPIMACO V. DENISING III
Undersecretary for School Infrastructure and Facilities

GINA O. GONONG
Undersecretary for Curriculum and Teaching

SUBJECT : ALLOCATION OF CLASSROOM PER SCHOOL FOR LIBRARY FACILITY

DATE : AUGUST 30, 2024

To enhance both physical and digital learning resources in schools and align with the United Nations Sustainable Development Goals (UN-SDG) for quality education, Regional Directors are instructed to ensure that every school allots at least one (1) classroom as a library. This can be accomplished either by converting an existing excess classroom or by allocating a new classroom in the case of new construction projects.

In addition, establishing provision of spaces intended for library services with a seating capacity of at least 10% of the schools' student population ensures compliance with the school library standards contained in DepEd Order No. 56, s. 2011.

For any questions or concerns regarding this matter, please contact Mr. Marlon G. Ompoc of the Bureau of Learning Resources - Quality Assurance at 8634-1054 or via email at marlon.om poc@ deped.gov.ph. Alternatively, you can reach Ms. Kianna Gonzales of the Education Facilities Division at 8638-7110 or via email at ousif.e fd@ deped.gov.ph.

For compliance.

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Handwritten notes and signatures at the bottom right of the page.



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Table with columns: Doc. Ref. Code, OM-OUSIF, Rev, 00, Effectivity, Page, 1 of 1

